

PRODUCT OWNER

REPORTS TO: PRODUCT MANAGER

Summary: will work under the direction of a Product Manager and interact with the product, engineering, sales and customer success teams to develop and execute on the company's overall product strategy.

MAIN DUTIES AND RESPONSIBILITIES:

Execution and initiative

- ✚ Managing the product backlog, breaking down EPICs into user stories
- ✚ Writing clearly defined user stories for new product features, issues and future enhancements
- ✚ Run and set Sprint goals
- ✚ Working alongside the Product Manager, support plan releases and upgrades.
- ✚ Working within scrum team on estimation.,
- ✚ Complete backlog grooming, follow progress of work and raise production issues during sprints through to solution.
- ✚ Acceptance testing of new features
- ✚ Serve as a product expert, product evangelist and the voice of the customer
- ✚ Define and measure the impact of new features being considered for inclusion in a product release
- ✚ Work with Product Manager and focus groups to identify product enhancements on an ad hoc basis
- ✚ Develop and maintain product documentation and guides

Communication

- ✚ Communicates comfortably with internal stakeholders and immediate team.
- ✚ Able to business partner with internal stakeholders and build relationships accordingly
- ✚ Develops long term and robust relationships both internally and externally.
- ✚ Able to translate client needs to enable setup and transition of relevant Airbox products
- ✚ Able to ask questions and seek solutions for client issues or problems

Behaviours and Team Work

- ✚ Openly shares views in a truthful and constructive way
- ✚ Actively listens to other people and uses their experience to understand, learn and grow.
- ✚ Takes ownership for seeing things through.
- ✚ Understands how their contributions affect the team, department and company
- ✚ Builds and maintains good relationships with their team department and across the company

KNOWLEDGE AND EXPERIENCE REQUIRED:

- Previous experience working within Product Management or an Agile development environment.
- Strong knowledge of the software development lifecycle
- Excellent organization skills and attention to detail
- Articulate with excellent verbal and written communication skills
- Strong communication skills and the ability to influence both internally and externally
- Requirements gathering, writing user stories, managing product backlog, sprint planning, managing expectations etc.
- Builds and maintains good relationships with their team department and across the company
- Ability to work without supervision and under pressure

Desirable;

- Certified Scrum Product Owner
- Experience with Agile tools including Confluence/Jira

Experience;

- 2+ years of experience in software products